



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.  
Director  
ROBIN KAY, Ph.D.  
Chief Deputy Director  
RODERICK SHANER, M.D.  
Medical Director

## AGENDA

### Children's Countywide Quarterly Quality Improvement Committee

**February 14, 2013**

600 S. Commonwealth Avenue  
2nd Floor ~ Conference Room

**10:00 AM – 12 Noon**

**CO-Chairs:**

**Lisa Harvey** ~ Hollygrove/EMQ FamiliesFirst  
**Michelle Chiappone** ~ Ettie Lee Homes, Inc.

**DMH Chair:**

**Lisha Singleton** ~ CSOC Program Administration

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|------|----------------------|--|--|
| I.   | 10:00 am – 10:05 am  | Welcome QIC Members                                | Lisha Singleton, Chair                           |
| II.  | 10:05 am - 10:15 am  | Introductions & Review of Minutes<br>Announcements | Lisa Harvey, Co-Chair                            |
| III. | 10:15 am – 10: 25 am | "Coming Attractions"                               | Zoe Trachtenberg,<br>Program Head                |
| IV.  | 10:25 am – 10: 40 am | State System Review – Updates<br>QA Updates        | Susan Cozolino,<br>Quality Assurance<br>Division |
| V.   | 10:40 am – 10:50 am  | Out of County Placements                           | Yoko Sugihara,<br>DMH Program Head               |
| VI.  | 10:50 am – 11:50     | EPSDT PIP ~ Provider Folders                       | Vandana Joshi, Ph.D.<br>Program Head             |
| VII. | 12:00 pm             | Adjournment ☺                                      |  |

**\* Next Meeting: Thursday: May 2, 2013 ~ 10:00am-12:00 pm**

600 S. Commonwealth ~ 2nd Fl. Conf Rm. # 113  
Los Angeles, CA 90005

**\* Note date change**

*May You Have A Fantastic Day ☺!*





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## Children's Countywide Quarterly Quality Improvement Committee

### Facilitator – Betsy Fitzgerald

Date: February 14, 2013  
Time: 10:00 – 12:00pm

600 S. Commonwealth Ave.  
6<sup>th</sup> Floor Conference Rm. A  
Los Angeles, CA 90005

**Present**  
Zoe Trachtenberg, Kathryn Stroupe, Elizabeth Fitzgerald, Lisa Harvey,  
Vandana Joshi

**Absent**  
Lisha Singleton  
Michelle C.

<u>SUBJECT</u>	<u>DISCUSSION</u>	<u>FOLLOW-UP &amp; ASSIGNMENTS</u>
<b>I. Welcome QIC Members</b>	<b>B. Fitzgerald</b> <ul style="list-style-type: none"><li>➤ Meeting was called to order at 10:09 a.m.</li><li>➤ Welcomed all attendees to the meeting. Explained that she will be facilitating the meeting in Lisha's absence. Provided an overview to meeting's agenda.</li><li>➤ Introductions were made.</li><li>➤ Announcement – State system review of LAC DMH services is underway. Chart review begins 2/25/13.</li></ul>	<b>RMD Bulletin No:</b> NA 13-016; NA 13-017, handouts were provided.
<b>II. Review of Minutes &amp; Announcements</b>	<b>L. Harvey</b> <ul style="list-style-type: none"><li>➤ Alerted that the TBS supplemental form is being revised. Informed members that the (revised) form is available on DMH website and be sure that it is being implemented.</li><li>➤ New revisions to procedure codes include: timeframes and medication support were removed.</li><li>➤ Mention of 1407 Bulletin – Senate Bill effective Jan. 1<sup>st</sup>. Currently working on a plan on how to implement and bulletin explaining procedures will be issued soon.</li></ul>	Minutes from 11/12/12 meeting will be reviewed and approved at next QIC meeting.



	<ul style="list-style-type: none"> <li>➤ Reminded that DSM5 code changes are coming in May.</li> <li>➤ Katie A feedback resulted in revised manual with a tentative completion date of the end February.</li> <li>➤ Policy 104.9 still being worked on with no finalization date at this time.</li> <li>➤ Reminder to review the RMD bulletins, with an emphasis on those relating to Healthy Families, Aid Codes, Medi-Cal, Health Coverage.</li> <li>➤ Encouraged members to attend the Child/Adult trainings.</li> <li>➤ For LPS/5150 FAQs – see LACDMH website.</li> </ul>	
<b>III. Coming Attractions</b>	<p><b><u>Z. Trachtenberg</u></b></p> <ul style="list-style-type: none"> <li>➤ Reminded members to ensure that they are billing properly. Advised that they look into their spending buckets, and allocations and bill to the appropriate bucket.</li> <li>➤ Encouraged members to be prepared for any future audits that would require them to verify eligibility, and show proof of required reports, plans, and assessments to ensure client/consumer eligibility for that service.</li> </ul>	
<b>IV. EPSDT PIP- Provider Folders</b>	<p><b><u>V. Joshi &amp; A. Ramirez</u></b></p> <ul style="list-style-type: none"> <li>➤ Performance Improvement Project (PIP)</li> <li>➤ Discussed claim file reports. Provided brief explanation of details of the new program.</li> <li>➤ Open floor Question &amp; Answer period relating to technical support, reporting, and new data fields.</li> </ul>	<p>PowerPoint presentation will be sent to members via email.</p> <p>Tentative plan for WEBX training to provide walk thru on all data.</p>

V. Final Announcements	<p data-bbox="1490 554 1529 693"><u>L. Harvey</u></p> <ul style="list-style-type: none"> <li data-bbox="1383 638 1474 1486">➤ State System Chart Review starts February 25, 2013. Specific chart review dates have been provided to each agency.</li> <li data-bbox="1240 638 1377 1507">➤ Reminder to flag key documents (assessment, treatment plan, etc.) and be sure to have someone who is familiar with the chart drop them off.</li> <li data-bbox="1182 638 1221 1390">➤ Advised to inquire with their QA division for assistance.</li> <li data-bbox="1136 638 1175 1100">➤ Meeting adjourned at 11:29 am.</li> </ul>	
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Respectfully Submitted, N.O. 2-15-13

